



WALDRIDGE PARISH COUNCIL

1 Poplar Street, Waldridge Village
Co Durham, DH2 3SE

Co-ordinator-WaldridgeParish@outlook.com

12th June 2025

In attendance Parish Councillors Sexton (Chair), Kinnear, Lewcock, Moffat, Smith, Trainor & Westgate,
Co-ordinator – Jackie Smart

Below are the minutes of the meeting of the **WALDRIDGE PARISH COUNCIL** held at the Parish Rooms on Tuesday 10th June 2025.

BUSINESS

1. Chair welcomed everyone to the meeting
2. Apologies for absence from Councillors Moist & Hall
3. Public Questions – A resident requested an update on the new picnic table for Waldridge Village – ordered & will be installed once siting approved by DCC. Also raised the issue of dog poop around the area of the children's play area. Previous request to DCC to fence in was declined, but Councillor Sexton will flag with dog warden.
4. Minutes were agreed unanimously
5. No Disclosable Pecuniary Interests declared

6. Agenda-Motions:

1. Action Log Review/Update – Action Log review, all current actions ongoing
2. Correspondence – update on internal audit – 6 month review recommended to support new Co-Ordinator - Gordon Fletcher approved as Internal Auditor 2025-26
3. County Cllr Report – nothing to update
4. Events update – Waldridge Weekend/Cinema booked – need to sort film for Saturday/Stalls booked for Sunday. Governance requirements around the event taken as an action by Paul, logged accordingly (2025-2) Date in diary for Halloween event – Moya to commence planning.
5. Christmas Tree - Councillors will look at decorating tree, review what decorations we have/may need
6. Flower Beds – Review/Mapping of beds to be undertaken to clarify what the parish team are responsible for & what falls under DCC. Hoping to get a parish map to put on website when updates
7. Allotments – open action on log
8. Staff Pay Increment – decision to increase by 2.5% - agreed unanimously
9. AGAR governance – All regulatory documents presented – date for public rights set to commence 16th June 2025
10. Limits on bank account for authorisation – limits reviewed – increases agreed up to £500 one signatory, £500 two, £1000 three

11. Adoption Of Forms – Grants – To be reviewed ahead of next meeting Paul/Moya/Sally – action created on action log (2025-1)
12. Social Media Policy – Agreed unanimously – copy to be sent to all Councillors. Administration of Facebook page discussed
13. AOB
 - a. Defibrillator – contract ends July this year, equipment to be removed & returned – Paul to look into removal/options
 - b. Trustees of Millenium Green – Paul/Julie will look at compliance on this- Action log item created (2025-3)

DATE AND TIME OF NEXT MEETING: Tuesday 8th July 2025

Yours faithfully, **Cllr Paul Sexton (Chair)**

Income & Expenditure – May

Details	Income	Expenditure
Screwfix	£ -	£ 4.00
British Gas Service Contract	£ -	£ 28.18
BP (plants) Aldi	£ -	£ 19.95
BP (Plants) Home Bargains	£ -	£ 9.58
BP (Fuel) EG Retail	£ -	£ 23.14
Grant Junior Cricket	£ -	£ 500.00
Room Hire	£ 20.00	£ -
E.ON	£ -	£ 93.74
BP (Stationary) - Amazon	£ -	£ 12.90
Waldridge Fell Allotments	£ 450.00	£ -
DDR BACS Staff	£ -	£ 757.35
BP Harperley Nursery	£ -	£ 444.24
BP Harperley Nursery	£ -	£ 251.64
BP Helen Middlemas	£ -	£ 171.00
STO MC Robson	£ -	£ 80.00
BP Stationary - Amazon	£ -	£ 14.99
BP (Fuel) Sainsburys	£ -	£ 115.00
BACS charges	£ -	£ 16.98
BP DCC		£ 702.38
BP Marmax	£ -	£ 483.60
BP Marmax	£ -	£ 85.20
Direct Debit (Staff Salaries)	£ -	£ 3,033.54
Bank Charge		£ 6.00