



**WALDRIDGE PARISH COUNCIL**

1 Poplar Street, Waldridge Village  
Co Durham, DH2 3SE

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08 Oct 2024

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Johnson, Kinnear, Moffat, Barker, Morrison, Sexton, Fantarrow, Taylor, and Westgate)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 08 October 2024 at 7pm to transact the following business:

**Public Participation Session**

Prior to the start of the meeting, there will be a public participation session which, at the Chair's discretion, may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

**BUSINESS**

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Coordinator/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be the at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

Yours faithfully  
Cllr Paul Sexton (Chair)

**6. Agenda-Motions:**

1. **Matters arising/Action Log- No Matters Outstanding**
2. **Correspondence**
  - a. General
  - b. Letters - Mail is being delivered to Parish rooms not in names of anyone past or present on the council. This is a security risk and action must be taken to stop this happening.
3. **County Councillor Reports**
4. **Financial matters – RFO Update - Audit has been concluded – couple of action points have been advised by Auditor**
5. **Events**
  - a. Cat D – Update by Cllr Johnson- Councillor Johnson wanted to Thank Julie, Linda and Barbara for all of their hard work and help with the Saving Waldrige Village -Cat D celebrations
  - b. Halloween – Update by Cllr Traynor to email update on progress
  - c. Christmas Tree – costs to be obtained to see if viable
6. **Allotments Tenancy - WPC review and agree draft - deferred**
7. **Parish Room Access / keys – Chair and RFO/Clerk to update. – the codes for the Parish Rooms have been changed due to security and insurance issues – please ask Cllr Sexton or RFO if you need access to rooms**
8. **Grit Bins - decision to purchase more £750 including delivery. Agreed**
9. **Grit - decision to order pallet. £550, including delivery. Agreed**
10. **Vacancies – Parish Cllr Johnson – no vacancies at present**
11. **Grant for Library Shed- Parish Cllr Johnson Decision to agree £500 grant for village Library. Agreed**
12. **Disabled Access Toilet Parish Rooms- Parish Cllr Johnson – ask Handyman if a rail can be installed**
13. **AOB - time permitting and at Chairs Discretion.**

**DATE AND TIME OF NEXT MEETING: Tuesday 12<sup>th</sup> Nov 2024 at 7pm**

