



WALDRIDGE PARISH COUNCIL

1 Poplar Street, Waldridge Village
Co Durham, DH2 3SE

parishclerk.waldridgeparish@gmail.com

5th Nov 2024

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**
(Councillors Johnson, Kinnear, Moffat, Barker, Morrison, Sexton, Fantarrow, Moist, Taylor, and Westgate)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 12th Nov 2024 at 7pm to transact the following business:

Public Participation Session

Prior to the start of the meeting, there will be a public participation session which, at the Chair's discretion, may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

BUSINESS

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Coordinator/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be the at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

Yours faithfully, Cllr Paul Sexton (Chair)

6. Agenda-Motions:

1. **Matters arising/Action Log**
2. **Correspondence**
3. **County Councillors Report**
4. **Financial matters – RFO to Update**
5. **Events**
 - a. Halloween – Lessons Learned, Parish Cllr Traynor
 - b. Christmas Tree – update by Parish Cllr Taylor.
6. **Allotments Tenancy - WPC review and agree draft/update.**
7. **Bench Parish Rooms Garden – Parish Cllr Johnson to update.**
8. **Parish Grant - Request from Amazon Jnr Football team.**
Decision – WPC to grant requested amount, up to maximum £500.
9. **AOB – at Chairs discretion.**

DATE AND TIME OF NEXT MEETING: Tuesday 10th Dec 2024 at 7pm

Part B (confidential)

- 1. Staffing** – to consider awarding a permanent part time contract to staff member - Parish Cllr Sexton and RFO to update.
Decision – to agree (financial figures to be presented at meeting) to award a contract to our current temporary staff member.
- 2. Staff annual salary increases** – Chair and RFO to outline, (financial figures to be presented at meeting).
- 3. WPC storage requirements** – Chair to provide details.
Decision – to agree a monthly fee of up to £100 per month for storage costs.