



**WALDRIDGE PARISH COUNCIL**

1 Poplar Street, Waldridge Village  
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1st May 2025

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Fantarrow, Hall, Kinnear, Lewcock, Moist, Moffat, Sexton, Smith, Trainor & Westgate)

Dear Sir / Madam,

Here are the minutes from **THE ANNUAL** meeting of the **WALDRIDGE PARISH COUNCIL**, held at the Parish Rooms on Tuesday 13<sup>th</sup> May 2025 at 7pm to transact the following business:

**BUSINESS**

1. Welcome Existing Chair welcomes everyone to the meeting
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting. [Apologies from Councillors Kinnear, Westgate, Moffat](#)
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be the at the discretion of the Chair.  
[A resident requested confirmation that Waldridge Parish weren't funding flowers for the whole South Ward. Paul confirmed that flowers outside the area were funded from his & Cllr Moist's County Council budgets.](#)  
[Residents raised the issue of beds that hadn't been touched by the parish team. \*\*The sites were visited after the meeting & we can confirm they are the responsibility of the County Council & fall outside of the parish gardener's remit.\*\*](#)  
[A resident raised concerns over comms from the Parish Council, particularly for residents not on Facebook – comments noted & events will be posted on notice boards along with agendas/minutes. She noted that the website was not up to date – Chair confirmed council has approved funding for a new website following multiple issues & we're currently in the process of getting it built](#)
4. To agree the minutes of the last meeting. [Signed off](#)
5. Elect Chair for the ensuing 12 months and receive Chair's declaration of acceptance of office. [No-one else proposed, Cllr Paul Sexton agreed to continue in the role](#)
6. Elect Vice-Chair for the ensuing 12 months and receive Vice-Chair's declaration of acceptance of office. [Cllr Martin Westgate proposed & Accepted](#)
7. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
8. To receive (Outgoing) Chair's annual report (verbal, for information only)

9. To discuss annual review of policies and procedures [Deferred until next meeting](#)
10. Agenda-Motions (attached)
11. To agree schedule of meetings for 2025-6
12. To note date and time of next meeting – **10<sup>th</sup> June 2025 7pm**

**Yours faithfully**  
**Cllr Paul Sexton (Chair)**

**10. Agenda-Motions:**

1. **Review Action Log** – Cllrs and Co-ordinator to provide an update accordingly. [Action log reviewed, all ongoing](#)
2. **Financial Report** – Parish Co-ordinator to provide progress report on audit and present 2-year financial plan (MTFP) for review. [Scheduled to contact auditors W/C 19.5.25](#)
3. **Events Update** – Waldrige Weekender - [Cinema booked, working group currently sorting stalls](#)  
Halloween – [Moya looking to get in diary & follow same format as last year](#), Christmas – [Looking to cost platform to decorate trees](#)
4. **Staffing** – Update – [update given](#)
5. **Street Lighting** - SLA update – [Parish has been funding power lighting in two areas DCC were looking to remove, currently around £5k/annum. DCC have advised they plan to review arrangements & may propose removal – County Cllrs Sexton & Moist will contact to stress the need to retain](#)
6. **High Viz/Lanyard** – decision – WPC to fund up to £250 – [approved unanimously](#)
7. **Additional Picnic Table – Waldrige Village** - Decision – WPC to agree up to £600 - [approved unanimously](#)
8. **AOB** – at Chair's discretion.  
[Village Defibrillator – Company have contacted for payment, however parish records show the contract expired March 2024 – will arrange removal](#)

**DATE AND TIME OF NEXT MEETING:**

**10<sup>th</sup> June 2025 at 7:00pm**