



**WALDRIDGE PARISH COUNCIL**

1 Poplar Street, Waldridge Village  
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2<sup>nd</sup> July 2024

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Johnson, Kinnear, Moffat, Barker, Morrison, Sexton, Fantarrow, Taylor, and Westgate)

Dear Sir / Madam,

Minutes of the meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 9<sup>th</sup> July 2024 at 7pm to transact the following business:

**Public Participation Session**

Prior to the start of the meeting, there will be a public participation session which, at the Chair's discretion, may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

**BUSINESS**

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Coordinator/Chair prior to the meeting.  
[Sally \(T- RFO\) & Cllr Taylor have submitted apologies.](#)
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be the at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

**Yours faithfully**

**Cllr Paul Sexton (Chair)**

**6. Agenda-Motions:**

1. **Matters arising/Action Log** – None/deferred.
2. **Correspondence** – None.
3. **County Councillor Reports** – Cllr Sexton advised he was looking into possibility of EV Charging point for Waldrige Village and would update further in due course.
4. **Financial matters** – Deferred, as RFO unwell and sent apologies.
  - a. Audit 2023/4 update
  - b. HMRC VAT update 2023/4
  - c. Other

**5. Events**

- a. Cat D – Update by Cllr Johnson -  
Cllr Johnson shared leaflet to Cllrs for **activity** reference.  
**Historical Fell Walk** (Stuart Wright) 15-20 people, plus tea & cake at parish rooms.  
**Billberry Bake Off** (now Apple), but might be cancelled. More details to follow.  
**Picnic in the Park.** 125 people, Marquee (Sat 24<sup>th</sup> Augst) – Food £10 per head. Fancy Dress , plus Candy Kids, other games.  
**Pie and Pea Supper** (40) plus tables. Cllr Traynor/Westgate asked if relevant RA's had been completed. Cllr Johnson advise Room RA has been completed, based upon Tyne & Wear Fire Authority On line assessment. Cllrs Sexton questioned 40 people sitting/eating, given previous RA's suggested low 20's. Cllr Johnson confirmed she was happy with the RA.  
Barbara Taws confirmed for Kitchen Level 2 food handling.  
**University talk** – Reenactment, Dorothy Hall to give a History talk (22 people in rooms).  
MT – are there any residents taking pictures and photos (MJ – No). MT suggested it would be nice to have some records of all the events WPC is funding.  
**Photography competition** (Picture made into canvass) 2<sup>nd</sup> and 3<sup>rd</sup> prize.  
**Documentary** perhaps now not happening, no response from organisers.  
**Mural on board** to be installed at front of rooms, where the blocked up window is. Martin suggested it needs to be on front or indoors. MJ people did not want Mural on the side of PR, so decision made now.  
MJ needs WPC logo in format. Lisa?  
Cllr Sexton asked if we were on budget and did we have indicative costs to track - MJ advised the Marquee and Gen

£700, Candy Kids £230, Canvass £100, £50 best fancy dress, Tea & Coffee £100. Accommodation £280, two students, so might change (£tbc?)  
Extra Games £20. Pie and Peas £250. Picnic in Park £1,500. Mural £500, SAG £60. Ink & Paper £35.  
PS – suggested running total around £3,825, which is well under budget.  
All Cllrs thanked Cllr Johnson and residents for their efforts.

- b. Waldrige Weekend Update, Cllr's. Sexton, Westgate and Barker
    - i. Cinema – On schedule, ticket issue ongoing and looking well received.
    - ii. Sunday Parish Fayre – On schedule, but very much weather dependent, given HGV involvement.
    - iii. Halloween – Cllr Traynor suggested, if Village Hall not available, we could look at elsewhere (e.g Bullion Hall). It was agreed we would discuss in September meeting once we understand whether roof work on Hall completed or not.
  - c. Other
6. **Flowers Update** – Cllr Sexton and Sally (inc. Wild Flowers, Watering). Cllr Sexton advised flowers and general maintenance ongoing and we will continue to review. Flowers well received by residents and showing longevity.
7. **Grant Applications** – Winter Afternoon Tea £500  
*Decision – WPC to approve £500 grant for Afternoon Tea. Agreed unanimously.*
8. **Parish Correspondence** – **None**
9. **Millennium Green Bridge Repairs update** – Ongoing, Cllr Westgate is awaiting further quotes.
10. **Picnic Tables and Benches** – Cllr Westgate advised positions selected, staff will complete in next few weeks.
11. **Allotments – Water Leak update.** Cllr Sexton advised leak repaired within a day, which was fantastic news.
- a. **Tenancy Agreement** – Agreed we need to review thoroughly.
  - b. **Tap Flowback Control** – Concerns raised by NW. Cllr Sexton suggested we budget for any maintenance.
  - c. **Access** – Concerns raised around WPC gaining access, which was agreed should be picked up in TA review.

**12. Asset Storage** – Cllr Sexton advised it was becoming increasingly difficult to accommodate all our equipment, as we grow. Suggested we look at solutions for the medium longer term and bring back to WPC.

**13. Dog Poop Bag update** – deferred.

**14. AOB** – time permitting and at Chair's discretion.

Cllr Johnson requested the Front Garden of rooms, is given an overhaul and Tress/Bushes cut back, so the Mural can be seen. Cllr Sexton said he would speak to team and ask if they could attend to it, within their current work schedule.

**DATE AND TIME OF NEXT MEETING: Tuesday 10<sup>th</sup> September 2024 at 7pm**